

Macomb Community Action Advisory Board (MCAAB) Meeting
Tuesday, March 14, 2006
Minutes

The Macomb Community Action Advisory Board met on Tuesday, March 14, 2006 at the Macomb Intermediate School District, Michigan Room, 44001 Garfield, Clinton Township, MI 48038.

MEMBERS PRESENT:

Norman Bordo, Chair
Mary George, Vice Chair
Clara Ryan
Denise Amenta
Nellie Martin
Pastor Mack
Lori Almasy
Edward Dixon
John Bierbusse
Commissioner Brandenburg
Linda Girolamo
Eudora McKinney
Commissioner Slinde
Hazel Rivers
Debi Schroeder

MEMBERS NOT PRESENT:

Commission Flynn
Commissioner Kennard
Ron Chriss
Patrice Avery
Dorothy Upshaw

STAFF PRESENT:

Frank Taylor
Mary Solomon
Madeleine Olszak
Holly Ehrke
Dr. Patricia Barnard
Joseph Cooke

GUEST:

Ruthie M. Stevenson, President
Macomb County Branch of the NAACP

I. Call to Order/Pledge of Allegiance

The meeting was called to order by Chairman Bordo at 12:00 p.m.

Chair Bordo introduced the new Board members: Hazel Rivers, Linda Girolamo, Clara Ryan and Denise Amenta.

All members were asked to rise and recite the Pledge of Allegiance. A moment of silence followed the Pledge of Allegiance.

II. Determination of a Quorum

It was determined that a quorum was established with 15 members present.

III. Approval of the Agenda

Eudora McKinney made a motion to approve the Agenda as submitted. Supported by John Bierbusse. Motion carried.

IV. Approval of December 13, 2005 Minutes

Mary George made a motion to approve the December 13, 2005 minutes. Supported by Eudora McKinney. Motion carried.

V. Public Comment

Chair Bordo stated that this committee operates under the Open Meetings Act and asked if anyone was present who wished to address the Committee. There being no one present requesting this privilege, Chair Bordo proceeded with the meeting.

VI. Community Presentation – Ruthie Stevenson, President of the Macomb Branch of the NAACP

Chair Bordo introduced Ruthie Stevenson, President of the Macomb Branch of the NAACP.

Ms. Stevenson gave a presentation on her family history and the history of the Village of New Haven. Ms. Stevenson presented information on how affirmative action and Civil Rights Act were developed. Ms. Stevenson has worked with the NAACP for 40 years. She explained how discrimination still happens in the United States today and affects everyone. She explained the effects discrimination has on minorities when they apply for school, jobs, etc.

VII. Chairperson's Report

Chair Bordo reported:

1. The Strategic Plan has been implemented, the Board Committees have been created and the By-Laws have been updated. The Executive Committee will be discussing election of Board officers at the next meeting.
2. Board members' attendance. Members may be removed with two-thirds vote if a member is absent from three regularly scheduled Committee and/or regular Advisory Board meetings combined in a term year.
3. Board members need to schedule a presentation to the Full Board providing information about their agency.

4. Linda Girolamo volunteered to do a presentation on the Department of Human Services at the June Full Board Meeting.

VIII. Committee Reports

Executive Committee

1. Recommendation to Accept Head Start Supplemental Grant

Discussion regarding the Head Start Supplemental Grant preceded the motion.

Mary George made a motion to approve the Head Start Supplemental Grant. Supported by Clara Ryan. Motion carried.

Commissioner Brandenburg discussed the need of phonics in the educational process.

Debi Schroeder made a motion to have the Head Start program present their Literacy Activities in the classrooms at the next Planning Committee Meeting. Supported by Linda Girolamo. Motion carried.

2. Recommendation to Approve the Weatherization Assistance Grant with the Department of Human Services

Denise Amenta made a motion to approve the Weatherization Assistance Grant with the Department of Human Services. Supported by John Bierbusse. Motion carried.

3. Recommendation to Approve the Energy Assistance Grant with the Michigan Community Action Agency Association

Mary George made a motion to approve the Energy Assistance Grant with the Michigan Community Action Agency Association. Supported by Linda Girolamo. Motion carried.

4. Recommendation to Approve the Deliverable Fuels Grant with the Michigan Community Action Agency Association

Discussion regarding Deliverable Fuels Grant with the Michigan Community Action Agency Association preceded the motion.

Lori Almasy made a motion to approve the Deliverable Fuels Grant with the Michigan Community Action Agency Association. Supported by Debi Schroeder. Motion carried.

4. Recommendation to Approve the TANF Tax Preparation Grant with the Department of Human Services

Discussion regarding the TANF Tax Preparation Grant with the Department of Human Services preceded the motion.

Debi Schroeder made a motion to approve the TANF Tax Preparation Grant with the Department of Human Services. Supported by Commissioner Slinde. Motion carried.

5. Recommendation to Approve the CSBG Tax Preparation Grant the with Department of Human Services

Mary George made a motion to approve the CSBG Tax Preparation Grant with the Department of Human Services. Supported by Linda Girolamo. Motion carried.

6. Recommendation to Approve LIHEAP Grant Modification with the Department of Human Services

Discussion preceded the motion.

Commissioner Slinde made a motion to approve the LIHEAP Grant Modification with the Department of Human Services. Supported by Commissioner Brandenburg. Motion carried.

7. Recommendation to Approve South Action Center Lease Extension

Discussion preceded the motion.

Debi Schroeder made a motion to approve the South Action Center Lease Extension. Supported by Hazel Rivers. Motion carried.

Commissioner Slinde and Commissioner Brandenburg voting No.

8. Recommendation to Approve County's Request for Revenue Reduction

John Bierbusse suggested that the amount of money that is being saved from the revenue reduction be reflected in the report as money that will be used to provide services to the customer.

John Bierbusse made a motion to approve the County's Request for Revenue Reduction with the stipulation that all proposed changes in the status of the North Action Center are readdressed to the MCAAB Board before action is taken. Supported by Linda Girolamo. Motion carried.

John Bierbusse made a motion to approve the County's Request for Revenue Reduction. Supported by Linda Girolamo. Motion carried.

9. Report on Information Items

- Update on AAA 1-B Recognition

Mr. Taylor stated that Macomb County Community Services Agency received a Certificate of Recognition for Outstanding Quality in service delivery. In fiscal year 2005

there were no reported quality incidents for Macomb County Community Services Agency.

- Update on MCAAA Monitoring Report

Mr. Taylor stated that a review of Macomb County Community Services Agency's Michigan Public Service Commission Energy Conservation Funded Project was conducted on October 25, 2005. Karl Harter was contracted by MCAAA to conduct the review. He reviewed:

- Six files and determined they contained the proper documentation.
- He visited three sites and determined that the funds were being used satisfactorily.
- The client education portion of the contract was reviewed and found to be in compliance with the contract.

Program Planning & Evaluation Committee Report

1. Recommendation to Receive and File Component Reports

Denise Amenta made a motion to receive and file the Program Component reports. Supported by Commissioner Slinde. Motion carried.

2. Recommendation to Receive and File Progress Report on Results Oriented Management & Accountability (ROMA) FY 2006 First Quarter Results

Clara Ryan made a motion to receive and file the Progress Report on Results Oriented Management & Accountability (ROMA) FY 2006 First Quarter Results. Supported by Denise Amenta. Motion carried.

3. Head Start Policy Council Update

Ms. Ryan presented the Head Start Policy Council Update. She reported:

1. There have been three Policy Council Meetings to date.
2. At the MCAAB and Policy Council Joint Training – "Program Governance" Kathleen Wasilowski presented the IDA/ADDI Program.
3. Attendance at the Head Start Parenting events has increased.
4. The Head Start Peer Review will begin March 27, 2006.

Chair Bordo announced the MCAAB Board members will receive the Head Start Policy Council minutes. The next Policy Council meeting will be March 29, 2006. Generally the Council meetings are held on the 3rd Wednesday of the month.

Ms. Amenta requested a calendar of parenting events.

Dr. Barnard stated the following parenting events will be held:

- April 6th - "Ladies and Little Learners" at the MISD

- May 11th - Fatherhood Event will be held at St. Leonard's.

4. Report on Information Items

Ms. George stated the following presentations were given at the Planning Committee Meetings:

- January – Kathleen Wasilowski presented information on the IDA/ADDI program.
- February – Clara Ryan presented a "Client's Perspective".
- At the February meeting an evaluation tool was presented to the Committee to evaluate the presenter.

The Planning Committee Meeting dates for April and May have been changed. The new dates are April 5, 2006 and May 10, 2006. The meeting will still start at 11:30 a.m. The meeting sites have not yet been determined.

Ms. George announced that to date \$27,654.40 has been collected for Walk for Warmth.

Budget Committee Report

John Bierbusse, chair of the Budget Committee, asked that the following recommendations be presented together for approval.

1. Recommendation to Receive and File Budget Summary Report
2. Recommendation to Receive and File Special Assistance Grants Progress Report
3. Recommendation to Receive and File Cash Donations Progress Report
4. Recommendation to Receive and File Financial Detail Head Start Program Report

Pastor Mack made a motion to receive and file the Budget Summary Report, Special Assistance Grants Progress Report, Cash Donations Progress Report and Financial Detail Head Start Program Report. Supported by Denise Amenta. Motion carried.

5. Information Items

No items

IX. New Business

1. Recommendation to Approve the Deliverable Fuels Grant from the Department of Human Services

Mr. Taylor presented the Deliverable Fuels Grant.

Lori Almasy made a motion to approve the Deliverable Fuels Grant from the Department of Human Services. Supported by Commissioner Brandenburg. Motion carried.

X. Director's Report

Mr. Taylor reported:

- Central Action Center will be moving to a new location on Market Street in Mt. Clemens in May. There will be an Open House and Board members will be invited.
- Mr. Taylor distributed "Cap-Facts" release for the Board members to review. He stated this release reports the status of funding at the Federal level. The Community Services Block Grant (CSBG) is used to cover Administrative, Food Program and the Action Centers costs.
- Mr. Taylor stated President Bush's budget request FY 2007 includes:
 - A freeze in Head Start Program which is the largest CAA program.
 - A cut of 32% in the Weatherization Assistance program.
 - A freeze or reduction in the LIHEAP program.

XI. Announcements/Information Sharing

- Chair Bordo announced he will be circulating a Get Well card for Dorothy Upshaw who is in the hospital.
- Mary Solomon announced the Macomb Food Program Elimination Raffle will be held March 16, 2006. All the tickets have been sold. Next year the Food Program is planning to expand the Raffle.
- Pastor Mack announced the Eleventh Annual Scholarship Banquet. The Banquet will be held at Mac and Ray's in Harrison Township. The event will be held April 23, 2006 starting at 6:00 p.m.

XII. Schedule Next Meeting – June 13, 2006 at MISD

XIII. Adjournment

John Bierbusse made a motion to adjourn. Supported by Pastor Mack. Motion carried. The meeting adjourned at 1:40 p.m.

Respectfully submitted,

Holly Ehrke, Secretary
Macomb County Community Services Agency